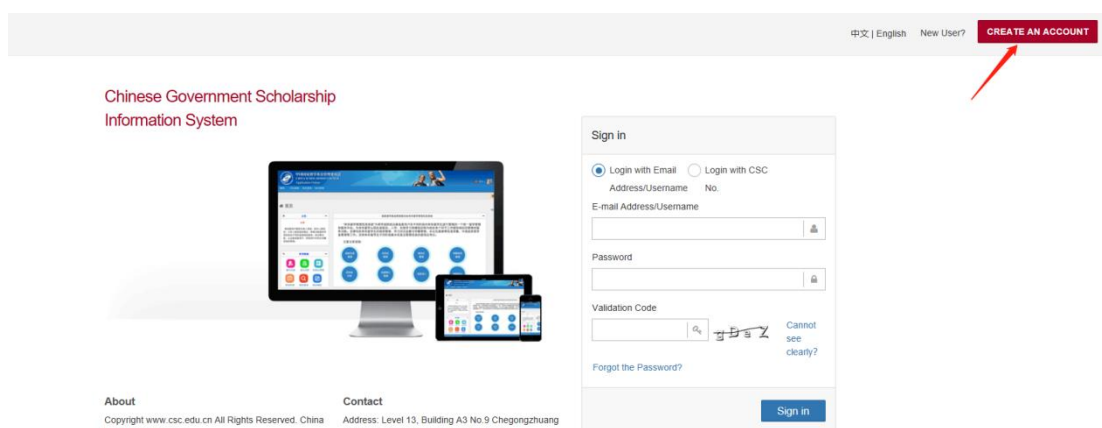


关于在“中国政府奖学金来华留学信息管理系统”中申请的程序

Instructions of Chinese Government Scholarship Online Application System

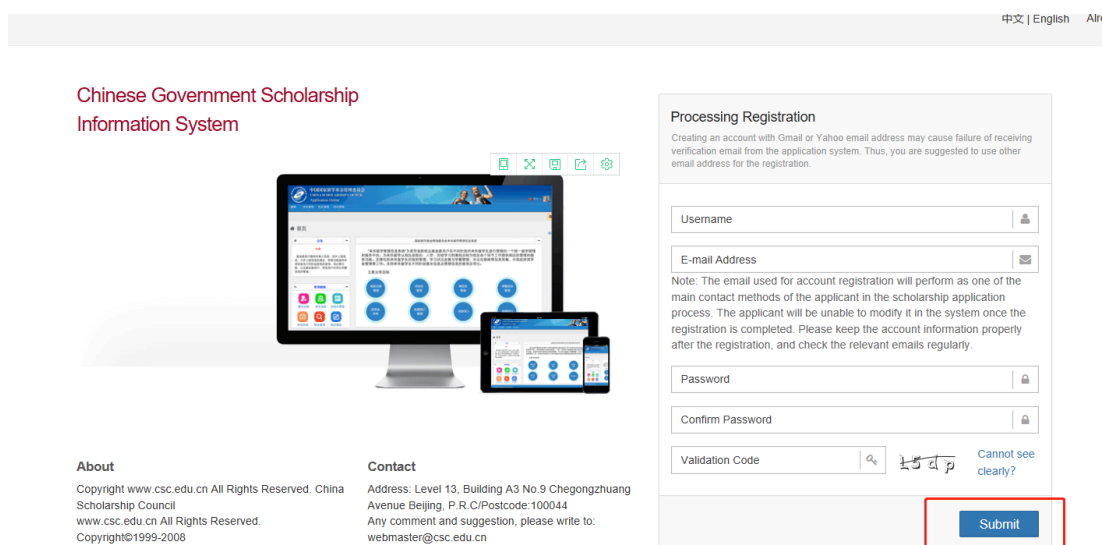
第一步：登录网址 <https://studyinchina.csc.edu.cn/#/login> ,新用户请点击“学生注册”创建账号。

Step1: Visit <https://studyinchina.csc.edu.cn/#/login> . For new user, please click “Create an account” for registration.



第二步：根据要求填写邮箱信息和密码后，点击提交。

Step2: After filling in the your email address and password as required, click Submit.



第三步：登录系统。

Step 3: Log in with your user name and password.

第四步：填写正确的项目类别和机构代码，本项目类别为 **B**, 中南财经政法大学的机构代码为 **10520**。

Step 4: Fill in the correct Program Category and Agency Number. Your 'Program Category' is : Type B and 'Agency Number' is:10520 . Once the correct 'Agency Number' is entered, the name of the agency will automatically emerge

第五步：填写申请表并上传申请材料，所填写的信息须完整、真实、有效。

Step 5: Fill in the Online Application Form and Upload Supporting Documents truly, correctly and completely following the steps listed on the left of the page.

第六步：仔细检查你的申请并提交。

Step 6: Check each part of your Application carefully before submitting it. Click Submit to submit your Application.

第七步：请将你的申请表下载下来，并上传至“中南财经政法大学国际学生在线服务系统”。

Step7: You can download Application Form by clicking Print the Application Form. Please submit the application form to International Student Service System of Zhongnan University of Economics and Law.

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关于在“中南财经政法大学国际学生在线服务系统”中申请的程序

Application Procedures for International Student Service System of Zhongnan University of Economics and Law

第一步：输入在线报名网址 <http://iesmis.zuel.edu.cn/member/login.do>。

Step 1: Type in online application website: <http://iesmis.zuel.edu.cn/member/login.do> .

第二步：进行网上用户注册, 填写注册信息, 点击“立即注册”, 带*为必填。

Step 2: Register online, *is the necessary information.

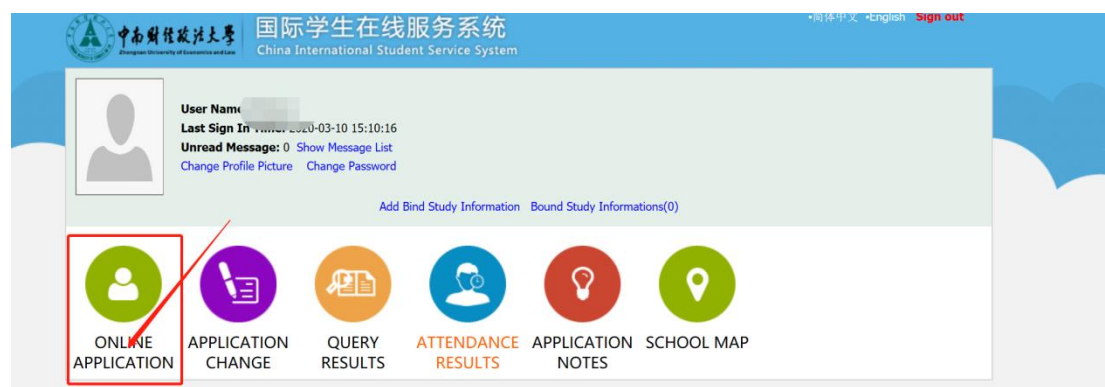


第三步：激活邮箱，点击注册激活链接。

Step 3: Activate the mailbox, click on the registration activation link.

第四步：进行申报。

Step 4: Applying online.



第五步：请仔细阅读申请须知后，点击“我已知悉”并点击确认按钮。

Step 5: Please read the Application Notes carefully, click "Agree and confirm".

Application Notes

申请须知:
Guide to Application:

1. 护照需为清晰，完整的彩色扫描件，内容包括护照信息及其上一页。
1. The color scanned passport, including the information page and its previous page, should be as clear and complete.
2. 姓名必须严格按照护照上填写，不得缩写，不得省略中间名，姓或名为空时，可以留空或者填“无”。
2. The name must be the same as that in the passport. Abbreviations or omissions of the middle name are not allowed. If there is no family name or first name, please leave it with a blank, “/” or “-”.
3. 在外的申请者需将提交有效签证的彩色扫描件和最近一次入境章所在页的彩色扫描件。
3. Applicants already in China must submit color scanned visa within the valid period with the latest entry stamp.
4. 对于未满18岁的申请者，需提供法定监护人材料或监护人证件，收入证明，监护委托书等（学生证上带一种即可）。
4. Applicants under the age of 18 must submit valid documents of legal guardians, such as ID card, certificate of income and letter of guardianship. (Either one is acceptable)
5. 所有申请者需如实填写从高中至今的所有学习经历和工作经历，年龄之间不得有空缺。（韩国学生需填写国内在读情况）
5. Applicants must fill in all the study and work experience from high school up to admission year. (Korean applicants should fill the period of military service)
6. 申请者在读的最低学历必须填写毕业证书或学位证书的扫描件（任何相关证明材料作为申请者的最高学历证明，必须为毕业证书或学位证书）和尚未取得，请填写完整学位证书。
6. Applicants must submit either scanned diploma or certificate of the highest degree. If the degree certificate is not acquired yet, the previously acquired academic certificate must be submitted. (Any other relevant documents are unacceptable)
7. 非英文的学历证明需提交原件+经公证的中文或英文的译文。
7. If the academic certificate is non-English, the original must be attached with notarized Chinese or English translations.
8. 申请者如拥有学历证明申请者的最高学历。
8. Applicants must submit the highest level of education must be filled in the previously acquired degree.
9. 学习成绩单，中英文以及文本照附校公证的中文或英文的译文。
9. Academic transcripts (written in Chinese or English; transcripts in languages other than Chinese or English must be attached with notarized Chinese or English translations.
10. 体检证明，所有申请者须提交《外国人身体检查表》复印件（原件自行留存，可登录<http://www.csc.edu.cn/studyinChina> 或 <http://www.campuschina.org> 下载，须英文填写），申请人须严格按照《外国人身体检查表》中要求的项目进行体检，体检、体检合格人照片或照片上不能贴磁条，无磁条和磁条背字重量的《外国人身体检查表》无效。体检合格有效期为6个月。体检人须由指定人员进行现场拍照。
10. Applicants must submit Foreigner Physical Examination Form (photocopy) written in English. (downloaded from <http://www.csc.edu.cn/studyinChina> or <http://www.campuschina.org>) The physical examination must cover all of the items listed in the Foreigner Physical Examination Form. Incomplete forms or forms without the signature of the attending physician, or the official stamp of the hospital, or a sealed photograph of the applicant are considered as invalid. Please carefully plan your physical examination schedule as the result is valid for only 6 months.
11. 语言证明，本科生提交HSK4，硕士、博士生中文授课项目需提交HSK4B(以上证书)；英文授课项目需提交托福或雅思6分成绩单。申请英文授课项目，母语或官方语言为英语的申请者不可用英文证书证明，前置学历为英文授课的申请者可用相关证明代替语言证明。
11. Language requirement.
For Chinese-taught programs: Undergraduates should submit HSK 4 Certificate; master's students and doctoral students should submit certificate above HSK 4.
For English-taught programs: TOEFL: 75 or IELTS: 6.5.
Applicants whose native language or official language is English don't need to submit certification of language proficiency; applicants whose previous degree programs are taught in English may use relevant documents to certify the language proficiency.
12. 推荐信，申请攻读硕士、博士学位者和申请作为家庭、普通赴留往来华学习者，需提供两名教授的推荐信，用中文或英文书写。
12. Recommendation Letters (written in Chinese or English). Applicants for the graduate programs, and senior and common scholar programs must submit two recommendation letters signed by professors.
13. 来华学习或研究计划，用中文或英文书写。普通硕士生和硕士生不少于1500字，博士研究生和高级硕士生不少于2500字。
13. A Study Plan or Research Proposal (written in Chinese or English). This should be a minimum of 1500 words for common scholars and master's students, 2500 words for senior scholars and doctoral students.

I have read and agree to the regulations.

Agree and confirm

第六步：选择学习项目“中国政府奖学金”，点击下一步。

Step 6: choose your program 'Chinese Government Scholarship' and click on "next".

Please choose your program:

Self-sponsored

Chinese government scholarship

Next

第七步：选择学生类别，点击下一步。

Step 7: choose your type and click on "next".

please choose your type:

Doctoral Student

Master Student

Undergraduate Student

Prior-Back Next

第八步：选择申请专业和授课语言后点击“申请”。

Step 8: choose application major, teaching language and click on “Apply”.

The screenshot shows the 'International Student Online Application' interface. The 'Query Option' section has dropdown menus for Department, Major, and Teaching Language, and a text field for Research Field. Below this is a table titled 'Study Plan List' with one entry: 'Master Student' in the 'Law School' department, majoring in 'Intellectual Property Law'. The 'Apply' button in the 'Operation' column of this table is highlighted with a red box.

Study Plan Name	Department	Major	Research Field	Duration From To	Years	Teaching language	Application Period	Notes	Operation
Master Student	Law School	Intellectual Property Law	Intellectual Property Law	2020-09-01 - 2022-07-31	2	English	2020-03-08 00:00:00 - 2020-05-10 23:59:59		Apply

第九步：完整填写相关内容，按要求上传相应申请资料，提交电子报名信息。

★ 请确保提供的信息和材料真实无误。

Step 9: Complete the information, upload all the required documents and submit your application.

★ Please make sure all information and documents are true and valid.

The screenshot shows the '1. Basic Info' section of the application form. It includes a photo upload area, a sidebar with navigation options (1. Basic Info, 2. Study Plan, 3. Education & Employment, 4. Additional Info, 5. Contact Info, 6. Application Form Preview), and various input fields for personal and academic details. A 'Save and Next' button is visible at the bottom.

Fields include: Personal Photo, Family Name, Given Name, Chinese Name, Gender, Marital Status, Nationality, Birth Date, Country of Birth, Place of Birth, Native Language, Highest Level of Education Completed, Religion, Employer or Institution Affiliated, Occupation, Health Status, Emigrant from mainland China, Hong Kong, Macau, and Taiwan?, Passport No., and Passport Expiry Date.